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**REAL PROPERTY,
PROBATE &
TRUST LAW
SECTION**



**THE
FLORIDA
BAR**

www.RPPTL.org

November 2, 2018

Re: At Large Members for the Real Property, Probate and Trust Law
Section, 2019-2020

Dear RPPTL Committee Members and Section Members:

The deadline is approaching for applications for Nomination as an At Large Member (ALM). If you are interested in assisting the Real Property, Probate and Trust Law Section (RPPTL) in carrying out the Section business and meet the requirements to qualify as an ALM, please complete the attached application and return it to me via e-mail at LMiller@floridatax.com with a copy to MPasquarello@floridatax.com.

Each At Large Member is a member of the Executive Council for the Section. Many of us have discovered that the Executive Council weekends offer an excellent opportunity for camaraderie, professional development and relaxation. Additionally, as an ALM you will serve the important role of both communicating with RPPTL Section members and serving as an ambassador for the RPPTL Section to outside groups. For your information, I have attached a description of an At Large Member's responsibilities.

Accordingly, if you have a desire to serve as an ALM, please complete the attached Application and return it to me by December 15, 2018. Additionally, you will find a link to the Application for Nomination on the At-Large Members tab found under Committees of the RPPTL website at <https://www.rpptl.org>.

Best wishes,

*Lawrence J. Miller, Director
At-Large Members*

cc: Debra L. Boje, Chair
Robert S. Freedman, Chair Elect

THE SPECIFIC RESPONSIBILITIES OF THE AT-LARGE MEMBERS

1. An ALM is required to attend the minimum number of Executive Council Meeting required by the Section's Bylaws to maintain that person's position on the Council.
2. An ALM is required to attend in person at least two (2) ALM meetings each Bar year.
3. An ALM is required to be active in at least one Section Committee.
4. An ALM is expected to be active in his or her Circuit's local Bar activities (especially those concerning any local real property, probate or trust law committees).
5. An ALM is required to be a communication conduit between the Section and the Section members in his or her Circuit. An ALM must attempt to communicate Section news and activities to the Section members in his or her Circuit on a regular basis (at least after each Executive Council meeting). It is preferred if such communications are coordinated with the other ALMs in your Circuit. An ALM is also encouraged to know who the legislators and Florida Bar Governing Committee members are from their Circuit and should be available, if directed, to contact such legislators and members to communicate Section positions and requests.
6. An ALM is expected to contact new Section members in his or her Circuit, to let them know how they might get involved in the Section.
7. An ALM is expected to participate in ALM projects.
8. It is required that once each year, at a minimum, each Circuit hold an organization meeting to assign tasks and report back to the ALM Director the activities and projects that the Circuit has undertaken the past year.

APPLICANT:

_____ (Last Name)

_____ (First Name)

**REAL PROPERTY, PROBATE & TRUST LAW SECTION
APPLICATION FOR **NOMINATION**
AS AN AT LARGE MEMBER ("ALM")
FOR JULY 1, 2019 TO JUNE 30, 2020**

DEADLINE FOR SUBMISSION: December 15, 2018

PLEASE E-MAIL COMPLETED APPLICATION TO: lmiller@floridatax.com

Name: _____ Judicial Circuit: _____

Law Firm or Employer: _____

Email Address: _____ Area of Law: RP PT

Office Phone Number: _____ Phone Number: _____

1. **Attendance**. An ALM is required to regularly attend ALM meetings and Executive Council Meetings. Please indicate if you have attended any of the following Executive Council Meetings as a guest.

- Palm Beach, FL (July 2017)
- Boston, MA (October 2017) (Out of State - Optional)
- Naples, FL (December 2017)
- St. Augustine, FL (February 2018)
- St. Pete, FL (May-June 2018)
- Palm Beach, FL (July 2018)
- Rome, Italy (September 2018) (Out of State - Optional)
- Orlando, FL (December 2018)

Please indicate whether if elected as an ALM you will be able to commit to attending ALM meetings and Executive Council Meetings (there are generally 4 in-state meetings and 1 out of state meeting a year). Attendance in at least 2 in-state meetings is expected each year.

- I am **able** to commit to attending meetings
- I am **not able** to commit to attending meetings

2. **Committee Participation**: An ALM is required to be active in at least one Section Committee. Please list the Section Committee(s) you currently participate in (or would

participate in) and what you have contributed (or could contribute) to each Committee: ____

3. **Local Involvement:** An ALM is encouraged to be active in his or her Circuit's local bar activities (especially those concerning any local real property, probate or trust law committees). Please list and explain your involvement in local bar activities: _____

4. **Communication:** An ALM is expected to be a communication conduit between the Section and the Section members in his or her Circuit. Please indicate how you would make efforts to communicate Section information to members at large in your area. ____

5. **Outreach:** An ALM is encouraged to contact new Section members in his or her Circuit, to let them know how they might get involved in the Section. Please explain how you would fulfill this responsibility: _____

6. **Suggestions:** Please list two suggestions you have for ways to improve communications to Section members at large:

1) _____

2) _____

7. **References:** Please provide the names of at least 2 Executive Council members who are aware of your involvement in Section activities:

- 1) _____

- 2) _____

Signature

Date: _____

Print Name